



CITY OF DERBY

BOARD OF APPORTIONMENT & TAXATION MEETING MINUTES SEPTEMBER 16, 2019 7:00 PM JOAN WILLIAMSON ALDERMATIC CHAMBERS

**Jerry Borrelli
Ray Bowers
James Butler
Christopher Carloni.
Robert Forte**

**Carlo Malerba, Jr.
Shirley Miani
Rose Pertoso
Sam Pollastro
Judy Szewczyk, Chairperson**

Ms. Szewczyk opened the meeting at 7:00 PM with the Pledge of Allegiance.

Roll Call

Present: Mr. Borrelli, Mr. Butler, Mr. Carloni,,Mr. Malerba, Ms. Miani, Mr. Pollastro and Ms. Szewczyk

Absent: Mr. Bowers, Mr. Forte and Ms. Pertoso

Additions, Deletions and Corrections to the Agenda

Mr. Coppola had two corrections, remove the date "19" from the date on the agenda, and under Item #11, correct the account # for the Payden Field House Custodian to: 001-5200-110-0111. A motion to accept these corrections was made by Mr. Pollastro and seconded by Mr. Malerba. Motion Carried.

Public Portion

No one from the Public spoke.

Motion to Approve Minutes of July 15, 2019

A motion was made by Mr. Pollastro and seconded by Mr. Carloni to file the minutes as the correct members were not there to approve. Motion Carried.

Treasurer's Report

Mr. McLiverty gave the S&P Global Rating Presentation to the board. He gave a detailed description of how the city adopted their budget. He also went through the Eight Point Recovery Plan and what the status was on all the points. The presentation was also well received by the S&P Committee in New York which sets the ratings. He pointed out that all the valley towns did drop in their ratings.

Mr. McLiverty then introduced Mr. Barry Bernabe the Managing Director of the Phoenix Advisors, LLC, who went on to compliment our City for the job we did with the budget and how all this information is used when the Bond Ratings are decided. He complimented the Management of the City and how well we are doing. He said that the City is well positioned for a Rating Upgrade in the Future.

Budget Procedure, Status and Advisory

Direct attention to new Senior Citizens

- Account (001-6800-480-0488) Restricted Transportation Account

Mr. Coppola said that there is now a line item and there is approximately \$21,000 in that line item.

Appropriate Fund Balance (5000) 12,501.39

- Increase Account (001-6000-690-6918) Appropriate from Fund Balance \$12,501.39
- Increase Account (001-5500-60-03600 Library Grants \$7,501.39
- Increase Account (001-8200-490-0452) Blight and Density Reduction, \$5,000.00

A Motion was made by Mr. Butler and seconded by Mr. Malerba, to use the money that dropped to the fund balance from Library Grants and Blight and density reduction to pay for Blight Reduction Invoices. Motion Carried

Transfer, Finance (2500) \$1,200.00

- From Account (001-2500-390-0390) Supplies \$1,200.00
- To Account (001-8400-390-0390) Working Balance \$1,200.00
- From Account (001-8400-390-0390) Working Balance \$1,200.00
- To Account (001-810450-0456) Copy Machine Lease 41,200.00

A Motion was made by Mr. Pollastro and seconded by Mr. Carloni to pay for purchase lease of a copier for the Finance Department. Motion Carried

Transfer, Library (5500) \$463.89

- From Account (001-5500-220-0270) Miscellaneous \$390.97
- From Account (001-5500-280-0280) Preservation \$51.08
- From Account (001-5500-330-0330) Supplies \$21.84
- To Account (001-5500-220-0220) Utilities \$463.89

A motion was made by Mr. Malerba and seconded by Mr. Borelli, to level out Library utility account. Motion Carried.

Transfer Special Working Balance (8400) \$22,575.00

- From Account (001-8400-390-0391) Special Working Balance \$22,575.00
- To Account (001-5200-110-0110) Payden Field House Custodian Spvsr \$15,910.00
- To Account (001-5200-110-0111) Payden Field House Custodian \$6,665.00

A motion was made by Mr. Butler and seconded by Mr. Borrelli, to fund the Payden Field House custodial positions. Motion Carried.

Transfer, Special Working Balance \$25,050

- From Account (001-8400-390-0391) Special Working Balance \$25,050
- To Account (001-6800-110-0110) Senior Center executive Director \$10,215.00
- To Account (001-6800-110-0111) Senior Center Administrative Assistant \$14,835.00

A motion was made by Mr. Borrelli and seconded by Mr. Butler, to Fund the two new hires at the agreed salary level. They no longer have the third person in the office and they were splitting the salary, and were asking for a part-time person to help answer phones and cover for them when they are not in the office. There was much discussion, and it was decided to not allow this part-time person as it would open the door for other requests and we are adhering to no increases in the budget. They were asked to check their present budget and see if there is anywhere they could cut, and possible use that money, and to get more information from the previous person that held that position as to how much time would be needed. A second motion was made by Mr. Pollastro and seconded by Mr. Malerba to table this until the next meeting. Motion Carried.

Adjournment

A motion to adjourn was made by Mr. Butler and seconded by Mr. Casrloni. The meeting was adjourned at 8:22 PM.

Respectively submitted,

Louise Pitney

Recording Secretary

***** These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.**